

### *Why Windermere?*

In 1972, John Jacobi set out to change the real estate industry by putting relationships before sales quotas, with an emphasis on service to our clients and our community.

*What this means for you:*

- Exceptional service
- Unsurpassed integrity
- A strict code of ethics
- Locally owned and operated
- Neighborhood knowledge
- Market expertise
- Premium tools and services
- Giving back to our communities

Aloha!



**Toll free: Property Management**  
**888-380-1314**

Windermere / C and H Properties has offices located on "The Big Island" of Hawaii in the seaside community of Kailua-Kona and in Waimea (Kamuela). Our Kona and Waimea Realtors specialize in oceanfront, resort properties, large and small acreages, and fine residences on the Kona-Kohala Coast and the Waimea area on the Big Island of Hawaii. We cover North and West Hawaii county districts of Hamakua, North and South Kohala and North and South Kona.



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#### OFFICE LOCATIONS

WAIMEA OFFICE	KONA OFFICE
65-1227 Opelo Road, Suite 4 Kamuela, HI 96743	75-5919 Walua Road Kailua Kona, HI 96740
Phone: (808) 885-6044	Phone: (808) 329-2601
Fax: (808)885-5488	Fax: (808) 329-0551

Email: [Vacations@CHProperties.com](mailto:Vacations@CHProperties.com)

[www.CHProperties.com](http://www.CHProperties.com)

# PROPERTY MANAGEMENT

**Worry free management so  
you can live your life!**



**Kailua Kona, Hawaii**

# INNOVATIVE STRATEGIES FOR MAXIMUM EXPOSURE AND RETURN!

## Experts in leasing and MANAGING PROPERTIES

### *WE MAKE IT EASY*

- We start by getting to know you and your needs.
- Online marketing to reach our target market.
- 7-day per week showing availability.
- We handle ALL the paperwork.

### *PROTECTING YOUR INVESTMENT*

- Market data provided to help you analyze appropriate rental rates.
- In depth tenant screening on long term rentals.
- Rent collection and lease enforcement.
- Full range of accounting services.

### *PROPERTY MAINTENANCE AND INFORMATION*

- Periodic inspections to check the condition of your investment
- Complete move-in and move-out reports.
- Vendor management.



## SERVICES WE OFFER :

### *VACATION RENTALS*

- Manage and oversee homeowners' vacation properties
- Manage bookings from check-in to departure
- Easy online booking via our numerous booking channels
- Guest arrival and departure services
- Vendor management
- Guest amenities available
- 24 hour, on-island contact at your service
- Owner online access
- Access to "Glad to have you!"

### *SECOND HOMES*

- Home inspection service
- Vendor management
- Home preparation for owners' arrival
- Customized services for your personal needs

### *CUSTOM CONCIERGE SERVICES*

- Guest arrival and departure services
- 24 hour, on-island contact at your service
- Vendor management

## MEET OUR TEAM!

### *LAURA FLEM*

Having grown up in Kona, Laura considers herself a "local" girl. She attended Hawaii Preparatory Academy in high school, and went on to graduate from Chaminade University in Honolulu. With both parents active in the real estate business, it was only a matter of time before Laura found her calling. While in school, she worked in her mother's property concierge business at the resorts. Prior to joining Windermere, Laura worked in the casualty insurance and title and escrow industries.

### *LEANNA FLEM, RS -61159*

An active Realtor® in Kona since 2003, Leanna also owned and operated a successful property concierge service in the Kohala Coast resort areas. "My extensive knowledge of property management comes from managing more than 35 properties for years at the resorts. From vacation condos to second homes, we took care of almost everything. There is really not much I haven't seen." Leanna is a true asset for the Windermere Property Management team.